

# COLLEEN M. O'MALLEY

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Solution-focused professional with more than 15 years of comprehensive experience managing and directing a variety projects for North American organizations remotely and on-site. In search of contract opportunities that require the management of IT and education-related initiatives and projects.

Key strengths include:

- Building and managing concurrent projects and teams while mitigating risks, streamlining processes, and implementing innovative strategies in order to meet and exceed organizational goals.
- Resolving problems and conflicts through authentic and clear communication skills.
- Bringing out the best in teams and processes through team building, coaching, and leadership management abilities.

## EXPERIENCE

### **J C Weber & Associates**

*Consultant – Ontario, Canada and Greenville, SC (1/06 –present)*

Provide government agencies, corporations, educational institutions and organizations with project management as it relates to IT and educational initiatives.

Accomplishments:

- Designed and managed QINIQ, a large-scale remote technical and operations training program for the province of Manitoba, Canada government. The audience was Inuit and Nunavut natives charged with opening and operating wireless internet support business centers. Oversaw a team of 40 remote contractors.
- Developed and managed WorkIT, a Manitoba government eLearning initiative for training foreign-based talent for IT sector positions.
- Created and managed Ontario, Canada government sponsored retraining programs for mid-career individuals and teams who had been laid-off in the manufacturing sector. Clients included Willis College, Fleming College, Peterborough Alternatives, Community Training and Development Centre.

### **CMC netStudio, Inc.,**

*CEO - Baltimore, MD; Boynton Beach, FL (12/94 – 01/06)*

Obtained contacts, recruited team members, and lead instructional designers, project managers, and media developers on concurrent large-scale IT and education related initiatives.

Accomplishments:

- Contracted by Northrup Grumman to manage the Blue Storm training program. Developed a multi-month training program offered over the course of seven years. Focused on instructional design, project management, presentation skills, and technology-based training development for an international audience of more than 500 military personnel. Oversaw ten contract instructors and support team members while running simultaneous courses in three different locations.
- Organized and managed a 27-location distance training session via live satellite broadcast for more than 300 employees for Sylvan Learning Systems, Inc. on sales, operations, and certification.
- Coached executive management and educational leadership from various organizations including PriceWaterhouse Coopers, Department of Defense, Sylvan Learning Systems, and University of Maryland on distance training delivery strategies for live satellite broadcasts.
- Managed team of more than 50 remote employees and contractors for large scale rollouts of a web-based business simulation for MindSim and the Darden School of Business.
- Designed and managed the rollout of the National Labor College's online learning initiative serving thousands of students across the country.
- Championed the development and release of the AFL-CIO's Building and Construction Trade's Middle School construction awareness program.

## **EXPERIENCE** *(continued)*

### **Eagle's Flight Creative Training Company**

*Lead Facilitator – Ewing, NJ (02/03– 11/03)*

Responsible for contacting clients to perform audience analysis, customize the training experience in order to meet the client's goals, coordinate with team members and support staff to ensure appropriate and timely delivery of supplies, manage logistics, facilitate session(s), and report back to key stakeholders.

Accomplishments:

- Facilitated experiential training sessions throughout North America for up to 800 audience members at a time, 2-3 days per week. Specialized in building and reinforcing teams going through transition, productivity, goal setting, life/work balance, sales, conflict resolution, time, risk and project management.
- Provided sessions for numerous clients including Washington Mutual, Nike, NASA, Cardinal Health, AstraZeneca, Disney Corporation.

### **University of Maryland (UMBC)**

*Director of Distance Learning/Adjunct Faculty – Catonsville, MD (USA) (08/00 – 06/02)*

Created and managed educational and technology-based programs for the virtual and physical campuses.

Accomplishments:

- Supported 700 academic staff members and more than 20,000 students as they transitioned from traditional classroom environments to blended (online and traditional).
- Developed and facilitated weekly workshops for faculty, staff and students on distance education technologies.
- Fostered and promoted virtual communities for distance learners and instructional staff members by implementing the Blackboard Learning Management System university-wide.
- Managed bid-processes and review committees for numerous technology related initiatives.
- Served as adjunct faculty for the Instructional Design and eLearning graduate and continuing education programs.
- Partnered with organizations to identify and create internship opportunities for more than 100 graduate students.
- Managed team of graduate students for large-scale project implementations as part of UMBC's experiential education program.

### **Sylvan Learning Systems, Inc.**

*Manager for Training and Certification, Corporate Trainer, Education Project Manager - Baltimore, MD (USA) (12/94 – 03/97)*

- Created systems and processes to support the training and certification of franchise center owners and their staff members throughout the world.
- Oversaw the development, rollout, and programming for our in-house live satellite television broadcasts, SylvanTV, used for marketing, operations, technical support, and other initiatives.
- Managed the creation and rollout of an online certification program for more than 1500 franchises, corporate centers and their staff members in partnership with Educational Testing Service (ETS, Princeton).
- Supervised the integration of projects and personnel through various mergers and acquisitions with organizations like Thompson Prometric, Caliber Learning Network, Sylvan at School, KinderCare.

## **EDUCATION**

- Master of Arts: Instructional Systems Development, University of Maryland, Baltimore County – 1998
- Certificates in Distance Learning and Computer/Web-based Training – 1998
- Bachelor of Arts: Psychology, George Mason University, Fairfax, Virginia – 1991
- MBA Certification – International Studies, George Mason University, Fairfax, Virginia - 2000
- Project Management Training – Eagle's Flight Creative Training, Ewing, New Jersey – 2003